

# Rehearsal Timekeeper Assistant

Use this worksheet to track presentation rehearsal times as well as notes to coach the presenters and enhance the presentation.

**Presentation Title:** \_\_\_\_\_

**Rehearsal Number:** \_\_\_\_\_

*(First, Second, Final, etc.)*

<b>Presenter/Segment</b>	<b>Time</b> (Actual / Estimated)	<b>Score</b> (Evaluator's Score / Potential Points)	<b>Notes/Comments</b> (Use this space to record suggestions for the presenter and/or improvements to the slide.)
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
	___ / ___	___ / ___	
<b>TOTALS:</b>	___ / ___	___ / ___	